

**PANDUAN PEMBERIAN KUASA
KEPADA BIRO ADMINISTRASI EFEK MELALUI SISTEM eASY.KSEI (“e-PROXY”)**

Catatan:

1. Untuk dapat melakukan pemberian kuasa kepada Biro Administrasi Efek melalui e-Proxy, Pemegang Saham harus telah memiliki akun eASY.KSEI dengan cara melakukan registrasi/aktivasi akun eASY.KSEI melalui <https://akses.ksei.co.id>.
Panduan Registrasi dapat diakses melalui link berikut <https://www.hero.co.id/investor/publication#gms>.
2. Pemegang saham dapat memberikan kuasa melalui e-Proxy selambat-lambatnya Selasa, 3 Desember 2024 pukul 12:00 WIB.

Tata Cara Pemberian Kuasa Kepada Biro Adminstrasi Efek Melalui sistem eASY.KSEI

1. Setelah melakukan proses registrasi, untuk dapat memberikan kuasa anda harus log in ke dalam sistem eASY.KSEI. Untuk log in ke dalam sistem eASY.KSEI, masuklah ke situs <https://akses.ksei.co.id/>, kemudian klik

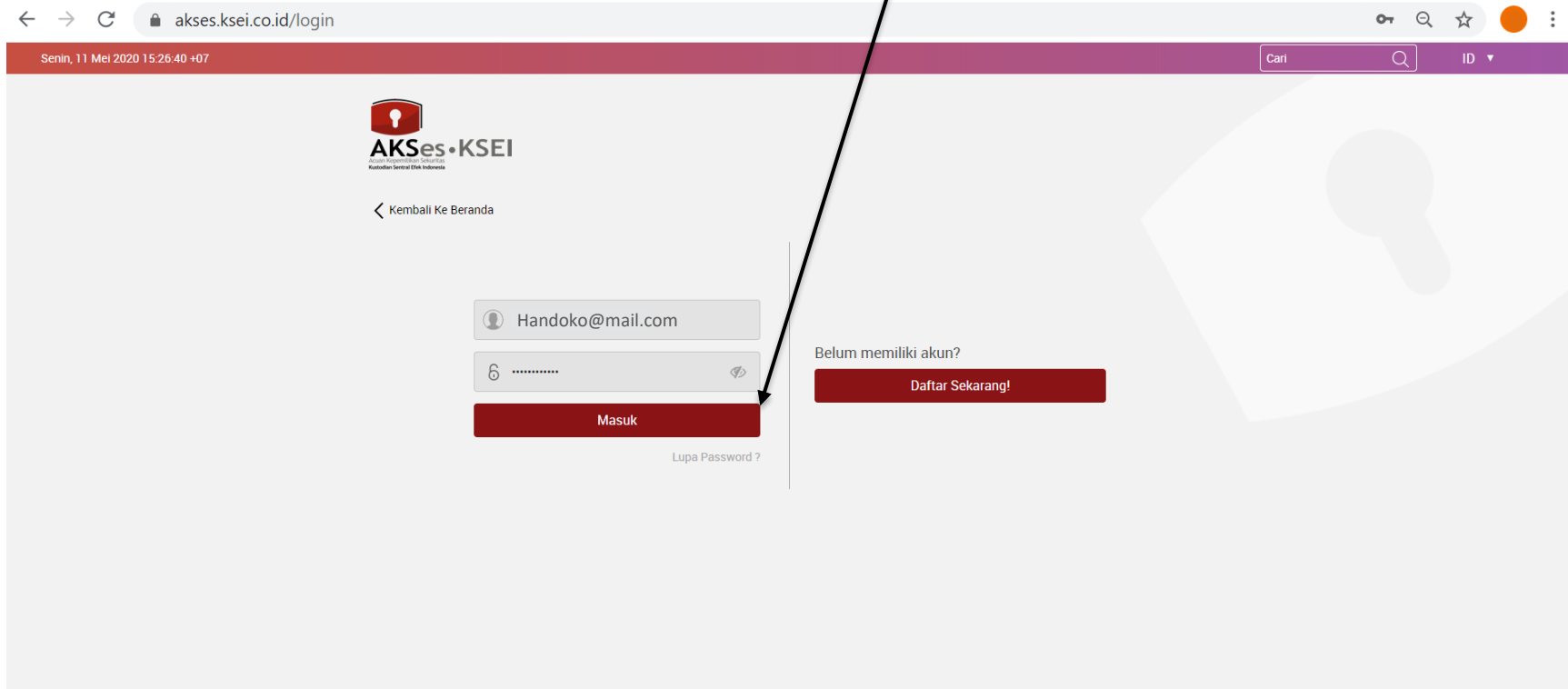
The screenshot shows the website interface for akses.ksei.co.id. At the top, there is a navigation bar with a search bar and a 'MASUK' button. Below the navigation bar, there are three stock market data cards for ABBA, ABDA, and ABMM. The main content area is divided into several sections: a left sidebar with navigation links (Beranda, Pusat Informasi, Pusat Edukasi, Panduan), a central banner for 'KEAMANAN YANG TERJAMIN DENGAN AKSes KSEI', a 'Pusat Edukasi' section with a video player, and a 'Aktivitas Pasar' section with a line chart and a table of active stocks. The 'Aktivitas Pasar' section includes a table of market indices and a table of active stocks.

| Indeks | Nilai | Poin | Persentase |
|-----------|-----------|----------|------------|
| COMPOSITE | 4.639,105 | ▲ 19,128 | ▲ 0,41% |
| AGRI | 983 | ▲ 22,611 | ▲ 0,024% |
| BASIC-IND | 695 | ▲ 0,585 | ▲ 0,001% |
| BISNIS-27 | 401 | ▲ 4,893 | ▲ 0,012% |
| CONSUMER | 1.804 | ▲ 7,027 | ▲ 0,004% |
| DBX | 905 | ▼ 11,428 | ▼ 0,012% |
| FINANCE | 936 | ▲ 10,113 | ▲ 0,011% |
| I-GRADE | 124 | ▲ 0,574 | ▲ 0,005% |

| Saham | Nilai | Volume | Frekuensi |
|-------|-----------------|-------------|-----------|
| LPPF | 154.295.077.500 | 101.177.100 | 17.645 |
| PGAS | 297.584.009.500 | 332.496.100 | 15.825 |
| BRPT | 119.672.118.000 | 98.091.900 | 13.155 |
| MNCN | 57.620.011.000 | 69.421.700 | 13.062 |
| IPTV | 4.862.665.200 | 12.036.300 | 12.200 |
| BBRI | 402.135.154.000 | 153.486.700 | 12.035 |
| ASII | 310.294.656.000 | 79.156.800 | 11.281 |
| GIAA | 36.446.490.000 | 158.463.000 | 10.316 |

2. Masukkan email dan password anda, kemudian klik

Masuk



3. Setelah proses log in dilakukan, maka tampilan layar akan seperti di bawah ini dan pilihlah menu

eASY.KSEI

The screenshot shows the AKSes.KSEI website dashboard. At the top, there's a navigation bar with a search bar and user ID. Below that, a row of stock tickers is displayed: AKASHA WIRA INTERNATIONAL Tbk, PT (ADES), ADHI KARYA (PERSERO) Tbk, PT (ADHI), ADIRA DINAMIKA MULTI FINANCE Tbk, PT (ADMF), and POLYCHEM INDONESIA Tbk, PT (ADMG). The main content area features a banner for checking investment portfolios, a 'Pusat Edukasi' section with a video profile, and an 'Aktivitas Pasar' section with a line chart and a table of market indices. A sidebar on the left contains navigation options like 'Beranda', 'Portfolioku', 'Pusat Informasi', 'Pusat Edukasi', 'eASY.KSEI', and 'Panduan'. A 'Handoko' notification is also visible.

Handoko
IDD300852580000

Selamat Siang,
Smitha Anjani
IDD3008S2580656

AKSes.KSEI
Kustodian Sentral Efek Indonesia

Senin, 11 Mei 2020 15:27:49 +07

AKASHA WIRA INTERNATIONAL Tbk, PT
ADES
▼ 815,00 IDR -35,00
-4,1176%

ADHI KARYA (PERSERO) Tbk, PT
ADHI
▲ 540,00 IDR +10,00
+1,8868%

ADIRA DINAMIKA MULTI FINANCE Tbk, PT
ADMF
▲ 6625,00 IDR +75,00
+1,1450%

POLYCHEM INDONESIA Tbk, PT
ADMG
▲ 98,00 IDR +0,00
+0,0000%

kini cek portofolio investasi pasar modal LEBIH MUDAH

Pusat Edukasi
Video Profile KSEI (Official KSEI)
Watch later Share

AKTIVITAS PASAR
Senin, 11 Mei 2020 15:14:54 +07

Indeks Ekuitas Reksa Dana

| Indeks | Nilai | Poin | Persentase |
|-----------|-----------|----------|------------|
| COMPOSITE | 4.639,105 | ▲ 19,128 | ▲ 0,41% |
| AGRI | 983 | ▲ 22,611 | ▲ 0,024% |
| BASIC-IND | 695 | ▲ 0,585 | ▲ 0,001% |
| BISNIS-27 | 401 | ▲ 4,893 | ▲ 0,012% |
| CONSUMER | 1.804 | ▲ 7,027 | ▲ 0,004% |
| DBX | 905 | ▼ 11,428 | ▼ 0,012% |
| FINANCE | 936 | ▲ 10,113 | ▲ 0,011% |
| I-GRADE | 124 | ▲ 0,574 | ▲ 0,005% |

Saham Paling Aktif

| Saham | Nilai | Volume | Frekuensi |
|-------|-----------------|-------------|-----------|
| LPPF | 154.701.795.000 | 101.443.800 | 17.687 |
| PGAS | 297.763.457.000 | 332.696.600 | 15.857 |
| BRPT | 120.026.528.000 | 98.382.400 | 13.217 |
| MNCN | 57.707.327.000 | 69.526.900 | 13.073 |
| BBRI | 404.787.904.000 | 154.499.200 | 12.554 |
| IPTV | 4.868.361.600 | 12.050.400 | 12.205 |
| ASII | 311.686.256.000 | 79.511.800 | 11.333 |
| GIAA | 36.447.732.000 | 158.468.400 | 10.318 |

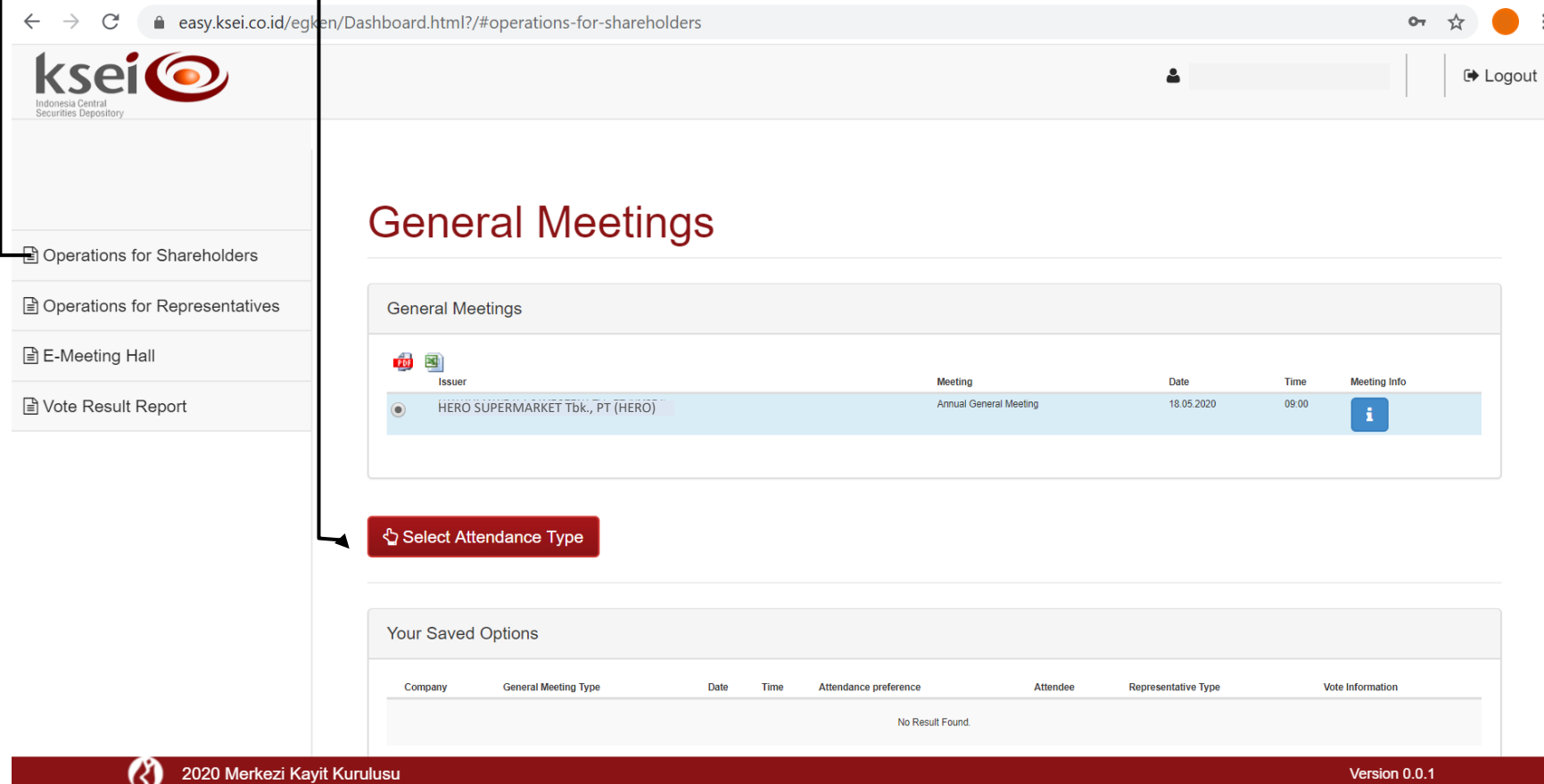
Aksi Korporasi
Mei 2020

- 08 Bunga - SMFP04BCN5 - (OBLIGASI BKLJT IV SMF TAHAP V TAHUN 2018 SERI B)
Effective Date : 14 May 2020
- 11 Bunga - ASAI01A1MF - (MTN PT. AGRO SEJAHTERA ABADI TAHUN 2020 TAHAP 1 SERI A)
Effective Date : 15 May 2020
- 11 Bunga - BEXI03CCN5 - (OBL BKLJT INDONESIA EXIMBANK III THP V TH17 SR C)

4. Pilih menu  dan pilihlah 'HERO SUPERMARKET TBK., PT (HERO)' dalam tabel General Meetings.

Setelah itu klik







easy.ksei.co.id/egken/Dashboard.html?/#operations-for-shareholders

ksei
Indonesia Central
Securities Depository

Logout

General Meetings

General Meetings

| Issuer | Meeting | Date | Time | Meeting Info |
|--|------------------------|------------|-------|---|
|  HERO SUPERMARKET Tbk., PT (HERO) | Annual General Meeting | 18.05.2020 | 09:00 |  |

Your Saved Options

| Company | General Meeting Type | Date | Time | Attendance preference | Attendee | Representative Type | Vote Information |
|------------------|----------------------|------|------|-----------------------|----------|---------------------|------------------|
| No Result Found. | | | | | | | |

2020 Merkezi Kayit Kurulusu

Version 0.0.1

5. Kemudian klik

My authorized representative will attend

The screenshot shows a web browser window with the URL `easy.ksei.co.id/egken/Dashboard.html?/#attendance-dec-inv`. The page title is "Select Attendance Type". The main content area displays the following information:

- HERO SUPERMARKET Tbk., PT (HERO) 18.08.2020 Annual General Meeting
- Attendance Type :
- I will attend in person
- My authorized representative will attend
- Representative Type :
- Individual Representative
- Intermediary
- Independent Representative

At the bottom of the form, there are two buttons: "Back" and "Next". The "Next" button is highlighted in red, indicating it is the next step in the process.

6. Pada bagian 'Representative Type' pilih Independent Representative

The screenshot shows a web browser window with the URL `easy.ksei.co.id/egken/Dashboard.html?/#attendance-dec-inv`. The page title is "Select Attendance Type". The meeting details are "HERO SUPERMARKET Tbk., PT (HERO) , 12.18.2020, Annual General Meeting".

Attendance Type :

I will attend in person My authorized representative will attend

Representative Type :

Individual Representative Intermediary Independent Representative

Independent Representative

Please select the independent representative that you want to choose as representative and click on continue.

Select Independent

Rep :

Navigation:

Footer: 2020 Merkezi Kayit Kurulusu Version 0.0.1

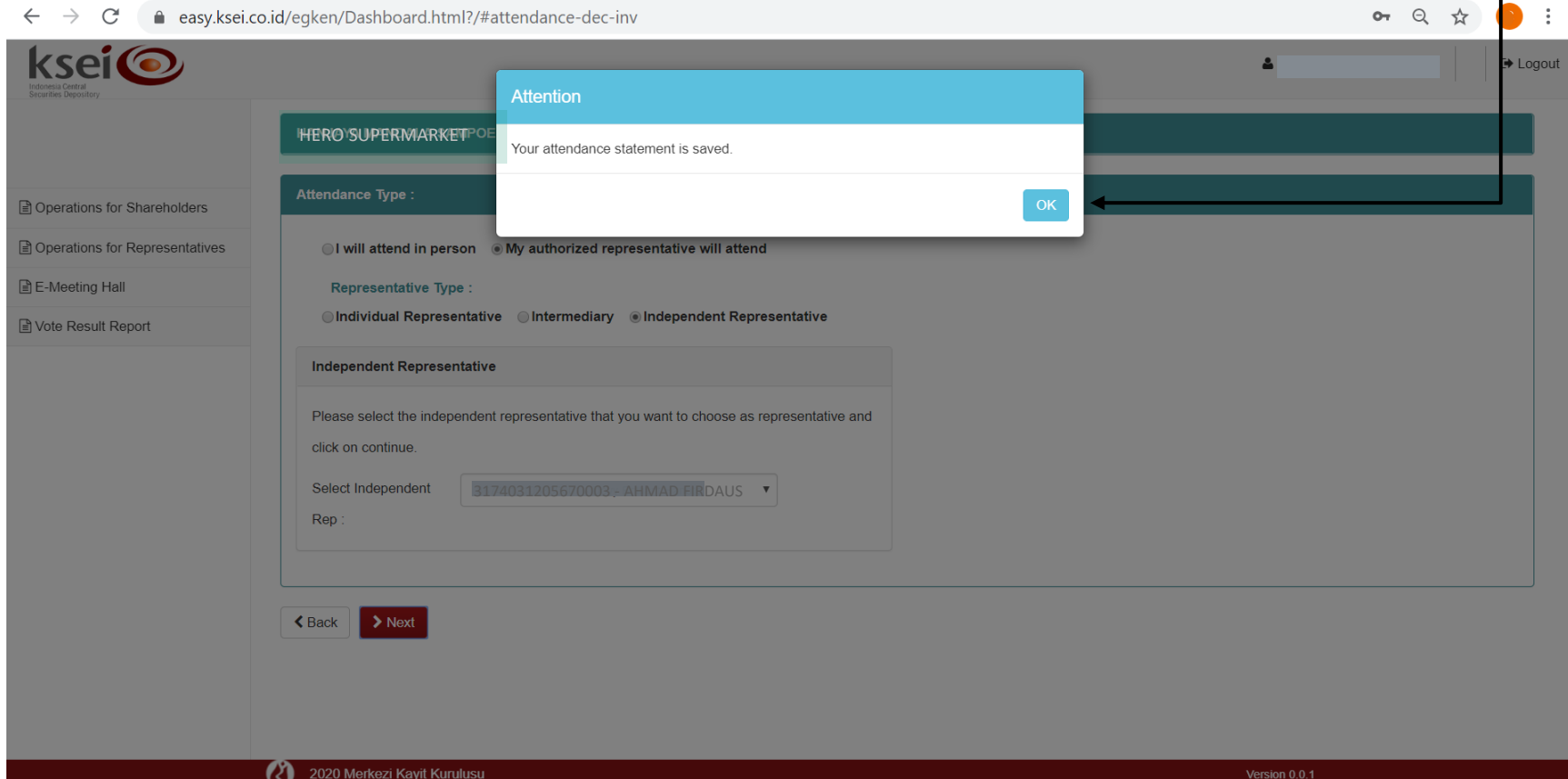
7. Pada kolom selanjutnya, pilih salah satu nama yang tersedia pada bagian 'Select Independent Rep', kemudian klik

> Next


The screenshot displays the 'Select Attendance Type' page on the KSEI website. The browser address bar shows the URL: `easy.ksei.co.id/egken/Dashboard.html?/#attendance-dec-inv`. The page title is 'Select Attendance Type'. The main content area is titled 'HERO SUPERMARKET Tbk., PT (HERO), 12.08.2020, Annual General Meeting'. Under the 'Attendance Type' section, there are two radio buttons: 'I will attend in person' and 'My authorized representative will attend'. The 'My authorized representative will attend' option is selected. Below this, there is a 'Representative Type' section with three radio buttons: 'Individual Representative', 'Intermediary', and 'Independent Representative'. The 'Independent Representative' option is selected. A dropdown menu is open under 'Independent Representative', showing the selected name: '3174031205670003 - AHMAD FIRDAUS'. At the bottom of the main content area, there are two buttons: 'Back' and 'Next'. A red 'Next' button is also visible in the top right corner of the page. A black arrow points from the 'Next' button in the top right to the 'Next' button at the bottom of the main content area.

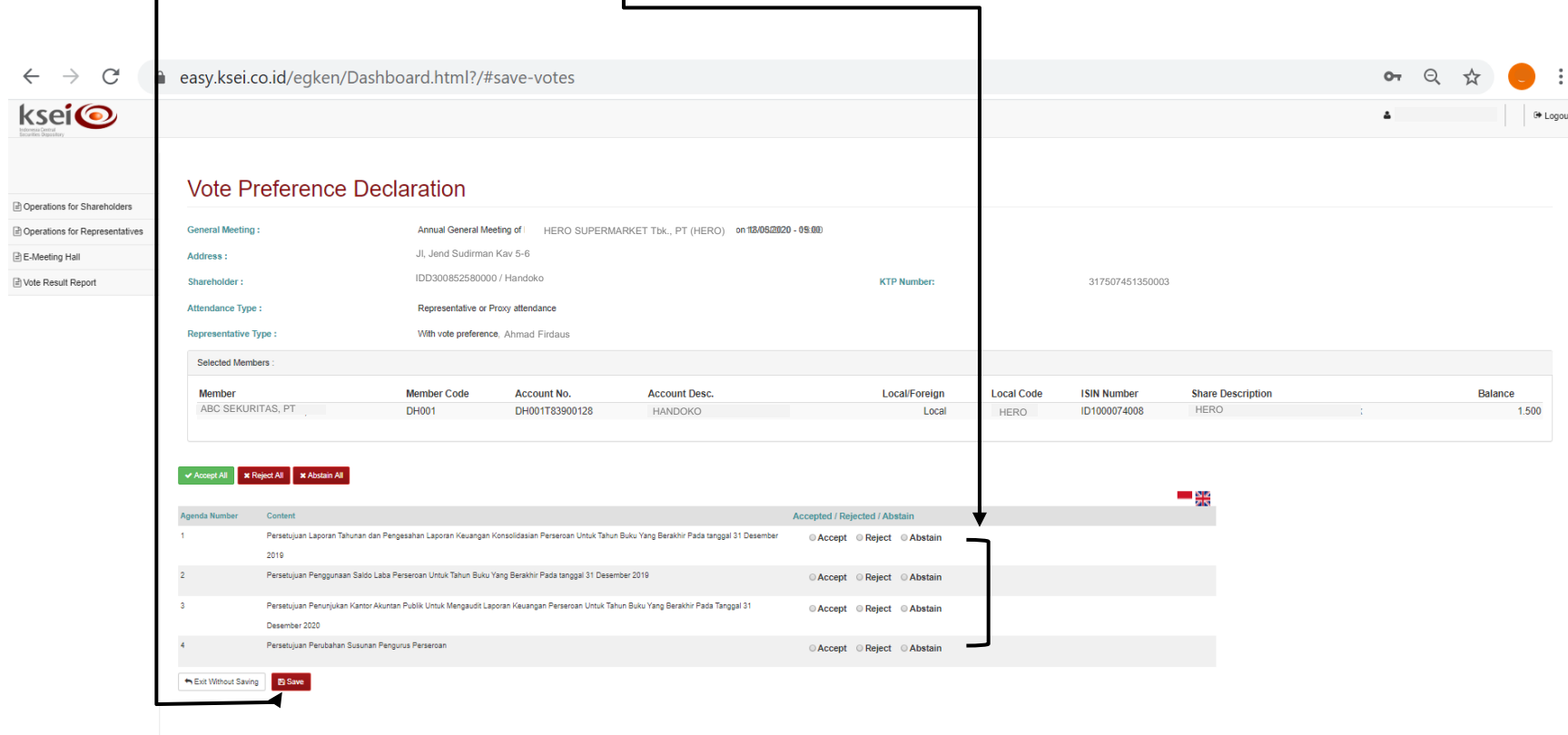
OK

8. Setelah itu tampilan layar akan menunjukkan pernyataan 'Your attendance statement is saved', kemudian klik



9. Anda akan diarahkan ke laman 'Vote Preference Declaration' dan diminta untuk memberikan suara pada masing-masing agenda rapat, dengan cara memilih Accept atau Reject atau Abstain pada masing-masing agenda rapat.

Jika telah memilih untuk SEMUA agenda rapat, klik 



← → ↻ easy.ksei.co.id/egken/Dashboard.html?/#save-votes

ksei
Korporasi Giekerah Sekuritas Indonesia

Operations for Shareholders
Operations for Representatives
E-Meeting Hall
Vote Result Report

Vote Preference Declaration

General Meeting : Annual General Meeting of HERO SUPERMARKET Tbk., PT (HERO) on 12/05/2020 - 09:00
Address : Jl. Jend Sudirman Kav 5-6
Shareholder : ID300852580000 / Handoko **KTP Number :** 317507451350003
Attendance Type : Representative or Proxy attendance
Representative Type : With vote preference, Ahmad Firdaus

Selected Members :

| Member | Member Code | Account No. | Account Desc. | Local/Foreign | Local Code | ISIN Number | Share Description | Balance |
|-------------------|-------------|----------------|---------------|---------------|------------|--------------|-------------------|---------|
| ABC SEKURITAS, PT | DH001 | DH001T83900128 | HANDOKO | Local | HERO | ID1000074008 | HERO | 1.500 |

| Agenda Number | Content | Accepted / Rejected / Abstain |
|---------------|--|---|
| 1 | Persetujuan Laporan Tahunan dan Pengesahan Laporan Keuangan Konsolidasian Perseroan Untuk Tahun Buku Yang Berakhir Pada tanggal 31 Desember 2019 | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |
| 2 | Persetujuan Penggunaan Saldo Laba Perseroan Untuk Tahun Buku Yang Berakhir Pada tanggal 31 Desember 2019 | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |
| 3 | Persetujuan Penunjukan Kantor Akuntan Publik Untuk Mengaudit Laporan Keuangan Perseroan Untuk Tahun Buku Yang Berakhir Pada Tanggal 31 Desember 2020 | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |
| 4 | Persetujuan Perubahan Susunan Pengurus Perseroan | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |

10. Setelah itu layar akan menampilkan pernyataan 'Your transaction is done successfully'. Selanjutnya klik

OK

The screenshot shows a web browser window with the URL `easy.ksei.co.id/egken/Dashboard.html?/#save-votes`. The page title is "Vote Preference Declaration" for the "Annual General Meeting of HERO SUPERMARKET Tbk., PT (HERO)". A modal dialog box titled "Attention" is displayed in the center, containing the message "Your transaction is done successfully." and an "OK" button. An arrow points from the "OK" button in the dialog to the "OK" button in the top right corner of the browser window. The background page shows a sidebar with navigation options: "Operations for Shareholders", "Operations for Representatives", "E-Meeting Hall", and "Vote Result Report". The main content area includes fields for "General Meeting", "Address", "Shareholder", "Attendance Type", and "Representative Type". Below these fields is a table of "Selected Members" with columns for Member, Member Code, Account No., Account Desc., Local/Foreign, Local Code, ISIN Number, Share Description, and Balance. At the bottom, there are buttons for "Accept All", "Reject All", and "Abstain All", followed by an agenda table with columns for "Agenda Number", "Content", and "Accepted / Rejected / Abstain".

| Member | Member Code | Account No. | Account Desc. | Local/Foreign | Local Code | ISIN Number | Share Description | Balance |
|-------------------|-------------|----------------|---------------|---------------|------------|--------------|----------------------------------|---------|
| ABC SEKURITAS, PT | DH001 | DH001T83900128 | HANDOKO | Local | HERO | ID1000074008 | HERO SUPERMARKET Tbk., PT (HERO) | 1.500 |

| Agenda Number | Content | Accepted / Rejected / Abstain |
|---------------|--|---|
| 1 | Persetujuan Laporan Tahunan dan Pengesahan Laporan Keuangan Konsolidasian Perseroan Untuk Tahun Buku Yang Berakhir Pada tanggal 31 Desember 2019 | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |
| 2 | Persetujuan Penggunaan Saldo Laba Perseroan Untuk Tahun Buku Yang Berakhir Pada tanggal 31 Desember 2019 | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |
| 3 | Persetujuan Penunjukan Kantor Akuntan Publik Untuk Mengaudit Laporan Keuangan Perseroan Untuk Tahun Buku Yang Berakhir Pada Tanggal 31 Desember 2020 | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |
| 4 | Persetujuan Perubahan Susunan Pengurus Perseroan | <input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain |

11. Setelah proses pemberian suara selesai anda akan diarahkan pada ke laman utama seperti gambar di bawah ini. Anda dapat klik 'Logout' untuk keluar dari sistem eASY.KSEI.

The screenshot shows the eASY.KSEI dashboard. The browser address bar displays `easy.ksei.co.id/egken/Dashboard.html?/#operations-for-shareholders`. The user is logged in as Ryan Adiputra Budihardjo. The main content area is titled 'General Meetings' and contains a table of meetings. Below this is a 'Selected Attendance Type' button and a 'Your Saved Options' table. At the bottom, there are buttons for 'Change', 'Vote Save / Update', 'Delete', and 'Show entry detail'. A 'Logout' button is located in the top right corner of the dashboard.

| Issuer | Meeting | Date | Time | Meeting Info |
|--------------------------------|------------------------|------------|-------|-------------------|
| HERO/SUPERMARKET Tbk.PT (HERO) | Annual General Meeting | 12/08/2020 | 15:00 | i |

| Company | General Meeting Type | Date | Time | Attendance preference | Attendee | Representative Type | Vote Information |
|--------------------------------|------------------------|------------|-------|-----------------------|-----------------------|----------------------------|-------------------------------------|
| HERO/SUPERMARKET Tbk.PT (HERO) | Annual General Meeting | 12/08/2020 | 15:00 | Representative | Dovy Brilliant Hanoto | Independent Representative | Representative Votes are Determined |